

Personal data protection for shareholder meeting

Mena Transport Public Company Limited (“Company”) gives precedence and respects the rights of privacy and maintains the security of personal data as shareholder, representative, or proxy by setting a policy, regulation, and rules of the company with strict measures to maintain the security of personal data to ensure that the personal data in the company apply for your purpose and company legally. We inform you as a personal data owner knows about the purpose and detail collection, use, and/or disclosure of personal data through the legal rights of personal related to personal data as follows “Personal data” means the data that is specific to your identity whether direct or indirect.

1. The personal data in the Company that collects, use, and/or disclosure, the company needs to collect personal data from shareholder meeting and joining meetings such as name, surname, age, date of birth, identification number, passport number, taxpayer identification number, shareholder register number, deposit account number, the contract data such as an address, place of work, telephone number, fax number, e-mail, IP Address, sound record, slide picture, motion picture, and other data deemed to a personal data under personal data protection laws. The Company needs to request to send the photo and/or a copy of the identification card to verify. The data identification cards may have delicate personal data such as religion, whereas the company does not intend to collect delicate personal data. Therefore, we ask for your cooperation to cover your data before sending a copy of the identification card to the Company.
2. The purpose and lawful basis to collect, use, and/or disclose the personal data, the Company shall collect, use and/or disclose your data as much as necessary under a legitimate purpose or lawful basis such as legal obligation, for example calling the meeting and operate the shareholder meeting, identity verification, sending the related document and any action according to the law such as public limited companies act b. e. 2535, civil and commercial code and any related law or any operate under the legitimate interest of individual or juristic person such as minutes of the shareholders meeting, live in the meeting, slide picture and motion picture of the meeting for evidence, public relation on the newspaper and electronic media, maintain security includes any action that necessary by consideration of fundamental rights in your data and not overdue in your expectation.
3. The resource of the personal data, the company shall collect your data from you and/or may collect the personal data from a securities registrar such as Thailand Securities Depository Co., Ltd. In case any is necessary according to the law.
4. Disclosure of personal data, the Company may disclose your data to a government agency, regulator, and related person or other agency under the purpose of privacy policy such as the Ministry of Commerce, The Office of the Securities and Exchange Commission, The Stock Exchange of Thailand, Thailand Securities Depository Co., Ltd., Judge, Data Processor, External service provider, Legal authority, etc. However, the



company shall emphasize to personnel or agency who receive the collect data, use, and/or disclosure your data without overdue and purposes of this policy.

- 5. Duration of collect your data, the Company shall keep your data for a suitable duration while as a shareholder of the company or throughout the period to achieve the related purpose necessary to collect the data if the law required or permits to keep the data not more than 10 years. However, the company shall operate to delete or destroy the personal data with appropriate steps or not accessible to your identity when unnecessary or end of time.
- 6. Protection of your data, the Company shall keep your data at its best according to technical measures and organizational measures to maintain security to process the personal data and protect against personal data breaches. The company set a policy, regulations, and rules to protect personal data such as information technology system security measures and protection receiver measures to use or disclose the data outside the scope or un authority or wrongfully. The company always modifies a policy, regulations, and rules as necessary and suitable.

Furthermore, the executive, employee, worker, contractor, representative, advisor, and receiver data from the Company shall keep confidential personal data according to confidential company measures.

- 7. The rights of your data is a legal right such as the rights to withdraw consent, right of access, right to data portability, right to object, right to delete or destroy data, right to restrict processing, right to rectification, and right to complain. You can use your rights under legal requirements and requirements in the present or amendment in the future through the rules of the company. In case you are not 20 years old or restricted act in the law, you can use your rights by using your father, your mother, your guardian, or proxy to notice intent.

Using your rights as above may restrict you under related law and in some cases, the Company may deny or cannot follow your rights as above such as following the law or court order, public interest, the rights which may infringe the other person, etc. If the Company denies it as above, the Company shall notify the reason for denied to you.

- 8. To contact the Company and/or data protection officer, if you have any suggestions or want more information about collecting data, use, and/or disclosing your personal data including using the rights, you can contact to company and/or data protection officer as detailed below:

Tel: 0-2613-9450

- Data protection officer

e-mail: data.privacy@menatransport.co.th

Mena Transport Public Company Limited

No. 455/12-14 Rama 6 Road, Thanon Phetchaburi, Ratchathewi, Bangkok 10400



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